

DRAFT

Waitsfield Elementary Board of School Directors

November 21, 2016 Meeting Minutes

6:30 p.m. Waitsfield School Library

**Attendees:** Eva Frankel, Christine Sullivan, Jeremy Gulley, Barclay Rappeport, Kaiya Korb

6:32 p.m. Eva called the meeting to order.

**Additions and Edits to Agenda** – There were none.

**Audience and Written Communication** – Kaiya received communication from Ski & Skate volunteer who is a professor of education who sent a follow-up email lauding the community of the school.

**Approval of September 19<sup>th</sup>, 2016 and October 17<sup>th</sup>, 2016 meetings.**

Christine moved to approve 9/19/16 minutes, Jeremy 2<sup>nd</sup>. 3 ayes, Barclay abstaining. October minutes were held for later approval, as a quorum of those attending was not present.

**2016-17 Food Service Agreement** – The new rate for adult lunch is \$4.25 to negate any subsidies being applied to adult meals. Barclay moved to accept the amended agreement, Jeremy 2<sup>nd</sup>. Unanimous acceptance.

**Approve Board Order** – Christine made a motion to approve #1065 in amount of \$9,830.63 and order #1066 for \$4,075.00. Jeremy 2<sup>nd</sup>. Unanimous acceptance.

**Financial Audit** – The audit was completed with no significant findings. Eva moved to accept the 6/30/16 audit from RHR Smith & Company. Christine 2<sup>nd</sup>. Unanimous acceptance.

**Financial Report** – See financial report attached to agenda. Equipment spending is listed as up in anticipation of purchasing all needed equipment. Supplies are down.. There is an ongoing issue in the French classroom which may need some work in the spring due to tile and water damage. There are some savings from reduced contracting for special education services.

**Principal's Report** – Kaiya recognized that the Ski & Skate sale continues to bring in a significant amount of funding to support direct programming for students in the ECO program, ski program, Flynn trips, etc.

There has been a variety of things happening at school. The first family conferences have taken place in lieu of report cards. There will be a survey to get feedback about the conferences in general.

There have not yet been any We Rock celebrations this year. The first will be happening on 11/22 with movies after the Thanksgiving luncheon from the Telluride Film Festival. The willow structure has also been recently completed and plantings will be added through the spring to complete that area.

Academically WES is implementing an assessment tool which will supplement the SBACs to give a standardized measure of how students are doing. STAR 360 is the program and takes about 30 minutes to do reading and literacy assessment. Results are instantaneous and will give more flexibility in planning and recognizing students that potentially need assistance.

Writing scoring is also being done at 2<sup>nd</sup>, 4<sup>th</sup> & 6<sup>th</sup> grades to check in. Homework practices have changed to support research regarding ages K-4. 5<sup>th</sup> and 6<sup>th</sup> grade are more in tune with Harwood practices and being reduced through the 5/6<sup>th</sup> grades.

Kaiya has been working through the budgetary process to simplify the information through the capital improvement and technology programs to assist in the overall budgeting process for the HUUSD.

**Washington West EC/HUUSD report** - Budgeting process is proceeding as scheduled and meetings are being televised on MRTV. The capital/technologies are next on the agenda and facilities are being visited by the

committees. The board is looking at all schools and equity issues regarding staffing and student numbers. The next meeting will also have a legal presentation involving the transfer of properties to the SU. The plan at the moment is to provide level service.

The school meeting at Town Meeting time will be an HUUSD meeting held at Harwood the evening before Town Meeting. Kaiya wondered whether we have an obligation to present at the Town Meeting regarding the year that has passed. Discussion ensued regarding the transmission of information to the public regarding the new structure of HUUSD and ensuring everyone understands the budget process and how it is taking place.

Communications will be key as we move forward with the new structure.

Meeting was called to adjournment at 7:29. Jeremy moved. Barclay 2<sup>nd</sup>. Unanimous approval.